

**DIRECTORATE OF TECHNICAL EDUCATION  
VOCATIONAL AND INDUSTRIAL TRAINING  
HIMACHAL PRADESH SUNDERNAGAR**

**Registered**

No: STV(TE)HB(2)/7/08-PWD Act-95-Vol.1- 41363  
To

Dated:- 16/07/2020

The Director,  
Information and Public Relation Department,  
H.P., Shimla-2

**Subject: Appointment Notice**

Sir,

I am enclosing herewith an Appointment Notice for various Class-III posts (shown in Annexure-A) from the Bonafide Domiciles of H.P. to be filled purely on **contract basis** from **Persons with Disabilities** (PWD) in the Department of Technical Education, Vocational and Industrial Training, H.P, Sundernagar which may please be advertised in all the leading News Papers in Hindi and English as well as in the Weekly Giriraj /Published by the State Government through at least two insertions at an early date. All Districts and Local Units of your Department may please be requested to give it wide publicity even in the remotest corner of the State.

It is also requested that frequently Radio Broadcasts in the appropriate Regional Programmes in various dialects of All India Radio, Shimla Doordarshan may also be arranged.

This may please be treated as Most Urgent and given top priority.

Yours faithfully,

Encls.- As above

Director

Technical Education  
Vocational and Industrial Training  
Himachal Pradesh Sundernagar

Endst. No. -As above-  
Copy alongwith two copies of the Appointment Notice forwards to:-

41364-41558 Dated: 16/07/2020

1. The Principal Secretary (TE) to the Govt. of Himachal Pradesh, Shimla for information please.

2. The Principal Secretary (SJ&E) to the Govt. of Himachal Pradesh, Shimla for information please.
3. The Director, Empowerment for S.C., O.B.C., Minority & Specially Abled, H.P. Shimla-171009 for information and necessary please.
4. The Station Director, DOORDARSHAN RADIO, SHIMLA. He is requested to kindly make it convenient for arranging broadcasting of Appointment Notice on different days upto the last date of the receipt of the application forms.
5. All the Regional/Districts Employment Exchanges in the State with the request that all the employment exchanges/local Units of your Department may please be requested to give it wide publicity and sponsor the name of eligible candidate to this office.
6. All the Director/Principals, Govt. Engineering Colleges/Pharmacy Colleges/Polytechnics/ ITIs in Himachal Pradesh for information and with a direction to display the Appointment Notice on the institution Notice Board.
7. All the Branch Incharges (Internal) for information.
8. Notice Board.



Director

Technical Education  
Vocational and Industrial Training  
Himachal Pradesh Sundernagar

Annexure-"A"

**DIRECTORATE OF TECHNICAL EDUCATION VOCATIONAL AND INDUSTRIAL  
TRAINING HIMACHAL PRADESH SUNDERNAGAR**

**APPOINTMENT NOTICE FOR PERSON WITH DISABILITY**

Application(s) from the bonafide domicile of HP on the prescribed format, are invited for filling up the following posts amongst the **Persons with Disabilities** (PWD) in the Department of Technical Education & Vocational Industrial Training, HP, so as to reach in the office of the Director, Technical Education, Vocational & Industrial Training, HP, Sundernagar, Distt. Mandi-175018 **on or before 31-08-2020 upto 5.00 PM.** However, for the candidate(s) residing in Lahaul&Spiti District, Kinnaur District, Pangi and Bharmour Sub Division of Chamba District and Dodra Kwar Sub Division of Shimla District of Himachal Pradesh, the last date for receipt of the applications is **15-09-2020 upto 5.00 PM.** The applications received after these dates shall not be considered. The office of Directorate of Technical Education, Vocational and Industrial Training, H.P. will not be responsible for delay in receipt of the applications due to any reasons what-so-ever.

Sr. No	Name of post	No. of Posts	Category	Consolidated amount	Qualification
1.	Computer Assistant on contract basis (Class-III)	01	Visual Impaired (Un-reserved)	Rs. 19800(Rs. 10300+3800GP +150%GP)	<b>(a) Essential Qualification:</b> Regular Course(s) on the following streams from any university/Institution duly recognized by any State/Central Government:- (i) B.E./B.Tech. computer Science/Computer Engineering or Information Technology/MCA/"B" or "C" Level of NIELIT. <b>OR</b> B.E./B.Tech. in other disciplines with one year "A" level of DOEACC (NIELIT)/Post Graduate Diploma in Computer Science/Computer Application/Information Technology. <b>OR</b> Master's Degree in Computer Science /Information Technology (having Mathematics as a subject in Graduation). <b>OR</b> B.Sc. Computer Science or Information Technology or BCA.

			<p style="text-align: center;"><b>OR</b></p> <p>Three years Diploma from Polytechnic in computer Science/Engineering  ii) Experience of atleast one year in Government/ Corporate/Private Sector as Computer Assistant.</p> <p><b>(b) Desirable Qualification:</b>  Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
2.	Junior Office Assistant (IT) on contract basis (Class-III)	01	<p>Multiple Disabilities (Un-reserved)</p> <p>Rs. 10,785/ (Rs. 5910+1950 GP+ 150%GP) PM</p> <p><b>(a) Essential Qualification:</b>  (i) Should have passed 10+2 Examination from a recognized Board of School Education/University</p> <p style="text-align: center;"><b>OR</b></p> <p>Matriculation from recognized Board of School Education with one/two year's Diploma /Certificate from an Industrial Training Institute (ITI) in information Technology (IT) &amp; information Technology Enabled Sectors(ITES) as notified by Director General of Employment &amp; Training (Govt. of India) from time to time or three years Diploma in Computer Engineering /Computer Science /IT from a Polytechnic as approved by All India Council for Technical Education (AICTE):  (ii) Computer Typing Speed of 30 words per minute in English or 25 words per minute in Hindi.  Provided that visually impaired persons selected/ recruited under 1% quota will be exempted from acquiring Diploma in Computer Science/ Computer Application/ Information Technology and passing of typing test instead they shall be imparted necessary basic training including computer training course by the</p>

				<p>Department concerned through Composite Regional Centre (CRC), Sundernagar or National Institute for the Visually Handicapped (NIVH), Dehradun or Composite Training Centre (CTC), Ludhiana. They shall have to complete the above training for which three chances will be afforded. If the incumbent fails to qualify the same his/her services shall be terminated. However, the incumbents already in the services shall be afforded sufficient number of chances to complete the aforesaid training.</p> <p>Provided further that differently abled persons who are otherwise qualified to hold clerical post as certified being unable to type, by the Medical Board, may be exempted from passing the typing test.</p> <p><b>Explanation:-</b> The term, "differently abled persons " does not cover visually impaired persons or persons who are hearing impaired but cover only those whose physical disability/ deformity permanently prevents them from typing.</p> <p>The above criteria for grant of exemption from passing the typing test shall also be applicable to the Skill Test Norms on computers.</p> <p><b>(b)Desirable Qualification:</b>  Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
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Application must be sent to the Director, Technical Education, Vocational and Industrial Training, Sundernagar, District Mandi, Himachal Pradesh-175018. For detailed

Information the desirous candidates may visit the Department of Technical Education  
 Website: [www.techedu.hp.gov.in](http://www.techedu.hp.gov.in)

### **SCHEME OF EXAMINATION**

In view of instructions of the Department of Social Justice & Empowerment Govt. of H.P. for Class-III post, the selection shall be made on the basis of following parameters:

<b>Sr. No.</b>	<b>Details of Criteria of 30 Marks</b>	<b>Maximum Marks</b>	<b>Issuing Authority</b>
1.	Weightage for essential educational qualification as per the R & P Rules (% of marks of obtained in educational qualification prescribed for the posts would be divided by 10)	10(ten)	Concerned University/Board
2.	Weightage for Maximum disabilities as per certificates issued by the Medical Boards/Authority (40%to 59%) = 2 marks (60%to 79%) = 4 marks (80% to 100%) = 6 marks	06 marks	Medical Board/Authority
3.	Weightage for maximum additional qualification (% of marks obtained would be divided by 25)	4 (four)	Concerned University/Board
4.	Belonging to notified Backward Area or Panchayat, as the case may be	1(one)	Concerned SDO(c)/Tehsildar/Naib Tehsildar
5.	Land less family/family having land less than 1 Hectare to be certified by the concerned Revenue Authority	1(one)	Concerned SDO(c)/Tehsildar/Naib Tehsildar
6.	Non-employment certificate to the effect that none of the family member is in Government/Semi Government	1(one)	Concerned SDO(c)/Tehsildar/Naib Tehsildar
7.	BPL family having family annual income (from all sources) below Rs. 40,000/- or as prescribed by the Govt. from time to time	2(two)	Concerned BDO by taking the authenticated entries in the 'Parivar Register' as the basis of such certificate
8.	Widow/divorced/destitute/single women	1(one)	Concerned BDO by taking the authenticated entries in the 'Parivar Register' as the basis of such certificate.
9.	Single daughter/Orphan	1(one)	Concerned BDO by taking the authenticated entries in the 'Parivar Register' as the basis of such certificate

10.	Training of at least 6 months duration related to the post applied for from a recognized University/Institution	1(one)	Competent Authority of the concerned University / Institution
11.	Experience upto a maximum of 5 years in Govt./Semi-Govt. organization relating to the post applied for (0.4 marks only for each completed year	2(two)	Competent authority of the concerned Govt./Semi Govt. organization

**Note: The final merit shall be prepared solely on the basis of documents (as may be applicable in your case) presented by you on your application form and no further opportunity to present these documents shall be given.**

**INSTRUCTIONS:-**

1. Application must be submitted on the prescribed format only.
2. Application received after due date or incomplete application forms or without complete documents shall be out-rightly rejected and no correspondence will be entertained in this regard.
3. The words "Application for the post of Computer Assistant/JOA(IT) should be super scribed on the top of the envelope containing application form.
4. The candidates are required to submit self attested copies of educational qualifications and all relevant testimonials.
5. No person shall be eligible for engagement on daily wages basis if he is below 18 years of age as on the first day of year (01.01.2020) in which the posts are advertised for inviting applications. However, in the case of the candidate belonging to Scheduled Caste, Scheduled Tribe, Other Backward Classed upper age limit shall be applicable as per the instructions issued by the State Government from time to time.
6. The selected candidates shall be offered appointment on contract basis.
7. No TA/DA shall be admissible to the candidates called for the verification of original certificates.

**ANNEXURE-"B"**

**APPLICATION FORMAT**

Advertisement No. - ESTT/07/2020  
Post applied for -----  
To

The Director,

Technical Education,  
Vocational and Industrial Training,  
Himachal Pradesh, Sundernagar

Affix latest passport  
size photograph duly  
self attested

1. Name of the candidate (in capital letters)-----
2. Gender      Male-----Female -----
3. Son/Daughter/Wife of Shri -----
4. Category to which belongs(Gen./SC/ST/OBC/others.(Please specify)-----
5. Category of Disability -----
6. Date of Birth (DD/MM/YY) ( in words and figures) -----
7. Qualification.

(Attach self attested copies)

Sr. No.	Name of Exam Passed	Year of passing	Board/University	%age of Marks	Subjects

8. If in service, give details as under:-

Name of Office where working	Post on which working/worked	Duration of service	Pay scale	Present Basic Pay

9. Disability Certificate (Attach Certificate) .
10. Whether candidate belongs to the notified Backward Area or Panchyat as the case may be (Attach Certificate)



11. Whether candidate belongs to land less family/family having less than 1 Hectare land duly certified by the concerned Revenue Authority, if yes, attach certificate.
12. Whether any member of family is employed in Govt./Semi Govt. Service, if not, attach Non- employment certificate to the effect that none of the family members is in Govt./Semi Govt. employment.
13. Whether applicant belongs to BPL family having annual income (from all sources below 40,000/-or as prescribed by the Govt. from time to time (Attach certificate of revenue Authority).
14. Whether widow/Divorced/destitute/single women(Attach certificate).
15. Whether single daughter/orphan (Attach certificate).
16. Whether applicant is having experience in Govt./Semi Govt. organization related to the post applied for (Attach certificate).
17. Whether the applicant has done training of at least 6 months duration related to the post applied for (Attach certificate).
18. Permanent Address -----  
(Mention Pin Code also)-----
19. Correspondence Address -----  
(Mention Pin Code also)-----
20. Bonafide Himachali Certificate (attach certificate) -----
21. Latest character certificate duly issued by the Executive Magistrate.
22. Unique Identity card Number/Adhaar Card Number -----

**DECLARATION**

I ----- the above named candidate solemnly affirm and declare that all the details given by me in the application format are true and correct and nothing has been concealed therein. If any discrepancy found in any application formation or false at any stage then I shall be liable for all consequential actions including cancellation of my candidature.

Signature of the applicant

Date: \_\_\_\_\_

Place: \_\_\_\_\_